

RESOLUTION NO. 71-2009

Adopted June 16, 2009

**AUTHORIZING A THIRD AMENDMENT TO THE AMENDED AND
RESTATED LETTER AGREEMENT WITH THE MAYOR'S OFFICE OF
COMMUNITY INVESTMENT IN AN AMOUNT NOT TO EXCEED \$458,112
FOR THE ADMINISTRATION OF CONTRACTS WITH TWO COMMUNITY-
BASED ORGANIZATIONS TO PROVIDE WORKFORCE DEVELOPMENT
SERVICES FROM JULY 1, 2009 TO DECEMBER 31, 2009;
ALL REDEVELOPMENT PROJECT AREAS**

BASIS FOR RESOLUTION

1. To further the Redevelopment Agency of the City and County of San Francisco's (the "Agency") economic development efforts in various redevelopment project areas, the Agency entered into a letter agreement with the Mayor's Office of Community Development ("MOCD"), currently known as the Mayor's Office of Community Investment ("MOCI"), on July 1, 2007 to contract with five community-based organizations ("CBOs") to provide business assistance and employment development services for all redevelopment project areas until June 30, 2008.
2. The Agency entered into the agreement with MOCI to provide services for all redevelopment project areas. These business assistance and employment development services include:
 - *Business assistance:* business technical assistance and loan packaging services to project area businesses and businesses that serve low- and moderate-income project area residents, and entrepreneurial training services to low- and moderate-income project area residents; and
 - *Employment development:* employment development and training services in support of the Agency's Workforce Program, including referrals of qualified low- and moderate-income project area residents to developers and their contractors for both construction and long-term employment.
3. On July 1, 2008, the Agency entered into an Amended and Restated Letter Agreement with MOCD, which extended the prior letter agreement with MOCD for six months, to allow further discussions to occur. The term of the Amended and Restated Letter Agreement was from July 1, 2008 to December 31, 2008, and included a budget in an amount not to exceed \$1,027,983, subject to the appropriation of funds, to provide business assistance and employment development services through five CBOs. These CBOs are: (1) the South of

Market Foundation, doing business as Urban Solutions; (2) Asian Neighborhood Design; (3) Renaissance Entrepreneurship Center; (4) Young Community Developers; and (5) Mission Hiring Hall, Incorporated.

4. On December 16, 2008, the Agency entered into a First Amendment to the Amended and Restated Letter Agreement (the "First Amendment") with MOCI, to extend the existing agreement with MOCI for six more months. The term of the First Amendment was from January 1, 2009 to June 30, 2009, and included a budget in an amount not to exceed \$967,517, subject to the appropriation of funds, to continue to provide business assistance and employment development services through four CBOs. These CBOs are: (1) the South of Market Foundation, doing business as Urban Solutions; (2) Asian Neighborhood Design; (3) Renaissance Entrepreneurship Center; and (4) Mission Hiring Hall, Incorporated.
5. Young Community Developers ("YCD") was not included in the First Amendment with MOCI due to negotiations between Agency staff, representatives from the Office of Economic and Workforce Development ("OEWD") and MOCI concerning YCD's programming and the organization's ability to meet compliance standards. However, since December 2008, MOCI has verified that YCD was able to meet program compliance requirements for the remaining months of the 2008 contract in the following ways: (1) providing data in a timely manner into MOCI's on-line data tracking system; (2) submitting a monthly cover sheet outlining how many clients were served; and (3) providing back-up documentation (intake, referral and placement materials) for each client served. Furthermore, YCD has continued its role as a primary partner in the implementation of the Agency's Construction Workforce Program.
6. Therefore, the Agency entered into a Second Amendment to the Amended and Restated Letter Agreement (the "Second Amendment") with MOCI to include YCD as a CBO providing employment development services and to increase the compensation by \$164,151. In accordance with the Second Amendment, the Agency reimbursed YCD retroactively for work performed in January and February 2009.
7. OEWD through its Director of Workforce Development has asked the Agency to continue funding its workforce development contracts while OEWD works in coordination with the Agency to evaluate the City's workforce program as a whole and develop more recommendations. MOCI currently administers these workforce contracts on behalf of the Agency and the current letter agreement between the Agency and MOCI expires June 30, 2009.
8. In addition, during the 3rd Quarter of 2009, the Agency plans to issue a Request for Proposals that will announce Agency funding will be available to organizations to provide workforce development services to job seekers and employers. The Agency's workforce investment will focus on placement services

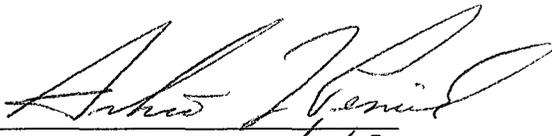
as well as job readiness training and removing barriers to employment. Therefore, Agency staff seeks to extend this current agreement for workforce development services for six months through December 31, 2009.

9. The Agency seeks to enter into a Third Amendment to the Amended and Restated Letter Agreement (the "Third Amendment") with MOCI, which extends the existing workforce development services described in the Second Amendment with MOCI for six months. The term of the Third Amendment is July 1, 2009 to December 31, 2009, and includes a budget in an amount not to exceed \$458,112 for workforce development services through two CBOs. These CBOs are: (1) Young Community Developers and (2) Mission Hiring Hall, Incorporated.
10. The Third Amendment with MOCI for workforce development services provides for administrative support to businesses and job seekers, and for construction monitoring of physical improvements to properties. Provision of these services is not a project as defined by the California Environmental Quality Act ("CEQA") Guidelines Section 15378(b)(5), and would not result in any physical change in the environment.

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to enter into a Third Amendment to the Amended and Restated Letter Agreement with the Mayor's Office of Community Investment to extend current workforce development services, and to increase the compensation by an amount not to exceed \$458,112 for the administration of contracts with two community-based organizations to provide workforce development services from July 1, 2009 to December 31, 2009, substantially in the form lodged with the Agency General Counsel.

APPROVED AS TO FORM:


for James B. Morales 6/18/09
Agency General Counsel