

RESOLUTION NO. 48-2009

Adopted May 19, 2009

AUTHORIZING A SECOND AMENDMENT TO THE GENERAL MAINTENANCE AGREEMENT WITH TOSHIBA BUSINESS SOLUTIONS, A CALIFORNIA CORPORATION, TO EXTEND THE MAINTENANCE TERM, 90 DAYS FROM MAY 31, 2009 THROUGH AUGUST 31, 2009, FOR TWO ESTUDIO 520 BLACK AND WHITE COPIERS AND TO INCREASE THE CONTRACT AMOUNT BY \$2,500 FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED \$58,500

BASIS FOR RESOLUTION


1. On May 2, 2006, by Resolution No. 58-2006, the Agency Commission authorized a three-year Equipment Lease with Toshiba Financial Services and a General Maintenance Agreement (“General Maintenance Agreement”) with Toshiba Business Solutions, Inc., both California corporations, for three eStudio 520 black and white copy machines in a total aggregate amount not to exceed \$60,000.
2. On June 3, 2008, by Resolution No. 52-2008, the Agency Commission authorized replacing one eStudio 520 black and white copy machine with an eStudio 351c color copy machine on a five-year term for a total aggregate amount not to exceed \$22,000.
3. On June 3, 2008, by Resolution No. 53-2008, the Agency Commission authorized amending the copy machine General Maintenance Agreement through the addition of an eStudio 351c color copy machine for a five-year term, and removing one of three eStudio 520 black and white copy machines, leaving two copy machines for the remaining one-year term ending May 31, 2009, for a total aggregate amount not to exceed \$30,000.
4. Agency staff wishes to extend the existing lease and maintenance agreements for the black and white copy machines through August 31, 2009 so that the end of the lease coincides with the end of the lease of the Agency’s high speed copy machine, allowing for the Agency to issue a single Request for Proposals to replace all three copy machines.
5. Agency staff wishes to enter into a Second Amendment to the General Maintenance Agreement (“Second Amendment”) for two Toshiba eStudio 520 black and white copy machines not to extend beyond August 31, 2009, for an amount not to exceed \$2,500. The maintenance of the eStudio black and white copy machines through August 31, 2009, together with the maintenance payments for the color copy machine through the end of the five-year term will not exceed \$33,500.

6. Agency authorization of the Second Amendment is an administrative activity that does not constitute a project, pursuant to the California Environmental Quality Act (“CEQA”) Guidelines Section 15378(b)(5).

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to execute a Second Amendment to the General Maintenance Agreement with Toshiba Business Solutions, a California corporation, to extend the maintenance term, 90 days from May 31, 2009 through August 31, 2009, for two Toshiba eStudio 520 black and white copy machines and to increase the contract amount by \$2,500 for a total aggregate amount not to exceed \$58,500.

APPROVED AS TO FORM:


for James B. Morales 5/13/09
Agency General Counsel