

RESOLUTION NO. 78-2006

Adopted June 20, 2006

AUTHORIZING A THIRD AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH THE BAYVIEW OPERA HOUSE, INC., A CALIFORNIA NONPROFIT CORPORATION TO EXTEND THE CONTRACT TERM FOR TWO MONTHS FROM JULY 1, 2006 TO AUGUST 31, 2006 AND TO INCREASE THE CONTRACT AMOUNT BY \$3,000 FOR A FISCAL AGENT FEE TO PROVIDE FISCAL AGENT SERVICES AND \$17,000 FOR ADMINISTRATIVE SUPPORT SERVICES FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED \$524,595 FOR THE BAYVIEW HUNTERS POINT PROJECT AREA COMMITTEE AND TRANSITION SUPPORT; BAYVIEW HUNTERS POINT REDEVELOPMENT PROJECT AREA.

BASIS FOR RESOLUTION

1. Pursuant to California Community Redevelopment Law ("CRL"), the Bayview Hunters Point Project Area Committee ("PAC") was formed in 1997 for the purposes of advising the Redevelopment Agency of the City and County of San Francisco ("Agency") on the Bayview Hunters Point Redevelopment Project Area.
2. The Agency has approved funding for the administrative and operations costs since its inception, as required by the CRL.
3. The Agency Commission in its Resolution No. 130-2003 authorized a Personal Services Contract ("Contract") with the Bayview Opera House ("Opera House") in an amount not to exceed \$20,000 for fiscal agent services and not to exceed \$180,000 for administrative support services for a total aggregate amount not to exceed \$200,000 for the PAC.
4. The Agency Commission in its Resolution No. 75-2004, adopted on June, 2004, authorized a First Amendment to the Contract with Opera House for an amount not to exceed \$15,445 for fiscal agent service fees and not to exceed \$139,000 for administrative support services, for an amount not to exceed \$154,445, and a total aggregate amount not to exceed \$354,445.
5. The Agency Commission in Resolution 96-2005, adopted on June 7, 2005, authorized a Second Amendment to the Contract for an amount not to exceed \$20,000 for fiscal agent service fees and not to exceed \$130,150 for administrative support services, for a total amount not to exceed \$150,150 and a total aggregate amount not to exceed \$504,595, and extended the term of the Contract from June 30, 2005 to June 30, 2006. The third year of the Contract will expire on June 30, 2006.

6. In accordance with the Agency's Interim Purchasing Policy and Procedures the Agency offered publicly a Request for Proposals ("RFP") and a new contract for support services for the PAC on March 22, 2006. The RFP selection panel has selected a contractor for recommendation to the Commission to provide support services to the PAC. Staff is also working with the PAC to refine the Contract's scope of services and budget. Agency staff will seek Commission authorization of a new personal services contract for the fiscal agent at the July 18, 2006, Commission meeting.
7. To ensure service continuity and provide for a proper transition for the PAC during the RFP selection process, Opera House has been asked to provide training to the new contractor on its systems, processes, and the PAC's operating procedures provided for the new fiscal agent.
8. Agency staff is seeking authorization for a Third Amendment to the Contract with Opera House, a California nonprofit corporation: 1) to extend the Contract term for the period covering July 1, 2006 to August 31, 2006, to provide fiscal agent and administrative support services for the PAC and transition support; and 2) allocate funds not to exceed \$3,000 for a fiscal agent fee and \$17,000 for administrative support services for the PAC, for a total aggregate amount not to exceed \$524,595; Bayview Hunters Point Redevelopment Project Area.
9. A two month operating budget (see attached) was developed in the amount of \$20,000 which will cover the PAC's expenses including the fiscal agent fee, staffing, meeting room rental and refreshments, telephone/fax/-internet service, office supplies, and mailings. Agency staff proposes a two month extension for the Contract with Opera House, for the period beginning July 1, 2006 to August 31, 2006 and allocate the \$20,000 proposed for the PAC budget to the contract. The total aggregate amount for the Contract will not exceed \$524,595.

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to execute a Third Amendment to the Personal Services Contract with the Bayview Opera House, a California nonprofit corporation to extend the contract term for two months from July 1, 2006 to August 31, 2006 and to increase the contract amount by \$3,000 for a fiscal agent fee to provide fiscal agent services and \$17,000 for administrative support services for a total aggregate amount not to exceed \$524,595 for the Bayview Hunters Point Project Area Committee and transition support; Bayview Hunters Point Redevelopment Project Area.

APPROVED AS TO FORM:



for James B. Morales 6/14/06
Agency General Counsel