RESOLUTION NO. 211-2005

Adopted December 20, 2005

AUTHORIZING A PERSONAL SERVICES CONTRACT WITH WAGSTAFF AND ASSOCIATES, A CALIFORNIA CORPORATION, FOR A TERM OF ONE YEAR, WITH TWO, 1-YEAR EXTENSION OPTIONS, FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED $270,000 FOR THREE YEARS, TO PREPARE AN ENVIRONMENTAL IMPACT REPORT; VISITACION VALLEY REDEVELOPMENT SURVEY AREA

BASIS FOR RESOLUTION

1. On June 7, 2005, the San Francisco Board of Supervisors passed a resolution designating the Visitacion Valley Redevelopment Survey Area ("Survey Area") and urging the Redevelopment Agency of the City and County of San Francisco ("Agency") to carry out the studies and other actions required under California Community Redevelopment Law ("CRL") to determine the appropriateness of adopting a redevelopment plan within the Survey Area.

2. The Agency issued a Request for Proposals ("RFP") on August 3, 2005, mailing notices to all environmental consulting firms on the Agency’s Small Business Enterprise ("SBE") list and advertising broadly. These outreach efforts resulted in the submission of one incomplete proposal. The Agency extended the deadline by three working days, but did not receive any additional proposals. During the four weeks that followed this unsuccessful solicitation, Agency staff sought recommendations from city departments and other environmental consultants in an effort to find other qualified firms to complete the work required under the RFP.

3. Agency staff repeatedly contacted the firms who were originally mailed the RFP and other interested parties to determine if any of these firms were interested in submitting a proposal. As a result of this additional outreach effort, the Agency received one complete proposal from Wagstaff and Associates ("Wagstaff"). Staff reviewed the proposal and determined that Wagstaff is qualified to fulfill the scope of services under the timeframe requested under the RFP.

4. Agency staff would like to enter into a Personal Services Contract ("Contract") with Wagstaff under Section XII.B.4. of the Agency’s Interim Purchasing Policy and Procedures, which allows for non-competitive negotiations, or sole source contracts, if competition is determined to be inadequate after solicitation from a number of sources.

5. The budget for this Contract will not exceed a total aggregate amount of $270,000 for three years, beginning with a term of one year, with two, one year extension options.
RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to enter into a Personal Services Contract with Wagstaff and Associates, a California corporation, for one year, with two, one year options at the discretion of the Executive Director, for a total aggregate amount not to exceed $270,000 for three years, to prepare an Environmental Impact Report; Visitacion Valley Redevelopment Survey Area.

APPROVED AS TO FORM:

[Signature]
James B. Morales
Agency General Counsel