RESOLUTION NO. 161-2005

Adopted October 18, 2005

CONSIDERING THE WESTERN ADDITION CITIZENS ADVISORY COMMITTEE’S REQUEST FOR A FIRST AMENDMENT TO THE GRANT AGREEMENT WITH THE SAN FRANCISCO JUNETEENTH COMMITTEE TO INCREASE RETROACTIVELY, THE CONTRACT AMOUNT BY $13,807 TO A TOTAL AGGREGATE AMOUNT OF $138,807 TO COVER FUNDRAISING SHORTFALLS RELATED TO ITS 2005 JUNETEENTH EVENT, CONDITIONED UPON SUBMISSION OF SUPPORTING DOCUMENTATION; WESTERN ADDITION REDEVELOPMENT PROJECT AREA A-2

BASIS FOR RESOLUTION

1. In February 2003, in accordance with the Purchasing Policy and Procedures of the Redevelopment Agency of the City and County of San Francisco ("Agency"), the Commission authorized staff to issue a Request for Proposals ("RFP") for an organization or consortium of organizations to produce and manage the San Francisco Juneteenth Festival ("Festival") for years 2003, 2004, and 2005. A particular emphasis in the RFP was the ability to make the Festival self-sufficient within the three-year period.

2. Among other things, the proposals were rated for event programming, qualifications/experience in fundraising, maximum private and corporate fundraising/sponsorship, and best plan for Festival self-sufficiency.

3. After reviewing the proposals and conducting interviews, staff concluded the San Francisco Juneteenth Committee ("Committee") was the most qualified applicant to produce and manage the Festival. Based upon the Committee’s proposed budget, and stated intentions to achieve financial self-sufficiency, the Agency’s funding for the three-year period was $60,000 for year 2003, $45,000 for year 2004, and $20,000 for year 2005.

4. The Committee presented a proposal which included a three-year budget for Agency funds, and stated that its Festivals would be self-sustaining after the third year of the contract, with the Committee partnering with a fundraising consultant in order to solicit more corporate/private funds for future Festivals.

5. On April 15, 2003, by Resolution No. 52-2003, the Commission authorized a three-year Grant Agreement with the Committee in an amount not to exceed $125,000 to produce and manage years 2003-2005 Festivals.

6. As in previous years, each annual budget assumed that the Committee would use a combination of Agency funds, other public funds and private donations to fund all of the proposed activities.
7. On June 7, 2005, the Committee requested emergency funding from the Agency to cover a fundraising shortfall for the 2005 Festival. Staff forwarded the Committee’s request for emergency funding to the Western Addition Citizens Advisory Committee ("CAC") for its input and recommendation.

8. On August 11, 2005, at its regularly scheduled meeting, the CAC voted to recommend that the Commission consider the request of the Committee to provide emergency funding. A revised request submitted by the Committee shows a deficit of $13,807.

9. Following standard accounting practices, a condition precedent to reimbursement will be the submission of invoices, receipts, canceled checks, or other supporting documentation evidencing the cost and payments for each event.

10. If the Commission approves to the retroactive increase, the Executive Director will enter into a First Amendment to the Grant Agreement to increase the amount by $13,807, for a total aggregate amount not to exceed $138,807, to cover fundraising shortfalls related to the 2005 Juneteenth event.

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to enter into a First Amendment to the Grant Agreement to increase retroactively the contract amount by $13,807 to an aggregate amount not to exceed $138,807 to cover the shortfalls related to the San Francisco Juneteenth Festival’s 2005 Juneteenth event; Western Addition Redevelopment Project Area A-2.

APPROVED AS TO FORM:

James B. Morales
Agency General Counsel