RESOLUTION NO. 141-2005

Adopted September 20, 2005
(five ayes, one abstention, one absent)

AUTHORIZING EXECUTION OF PERSONAL SERVICES CONTRACTS WITH CONSULTING FIRMS LISTED ON A PANEL FOR REDEVELOPMENT PLAN ADOPTION AND AMENDMENT SERVICES FOR A THREE-YEAR PERIOD FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED $450,000 ON AN AS-NEEDED BASIS AND SUBJECT TO THE AVAILABILITY OF FUNDS; ALL REDEVELOPMENT PROJECT AND SURVEY AREAS

BASIS FOR RESOLUTION

1. In the past, the Redevelopment Agency of the City and County of San Francisco (the “Agency”) has entered into personal services contracts with consulting firms to provide redevelopment plan adoption and amendment services on an as-needed basis in all redevelopment project and survey areas.

2. The Agency’s Interim Purchasing Policy and Procedures requires that on-going services or multi-year contracts be re-advertised and/or re-established every three years. Consequently, a Request for Qualifications (“RFQ”) was issued on August 3, 2005 to solicit qualified firms to form a redevelopment plan adoption and amendment services panel (the “Panel”).

3. Two consulting firms responded to the RFQ in a timely and complete fashion. Agency staff extensively reviewed the firms’ qualifications and found them to have the relevant experience, professional standing, and reputation to perform all of the scope of services outlined in the Agency’s RFQ.

4. The following 2 firms are recommended to be included on the Panel:
   - Keyser Marston Associates, Inc.; and
   - Seifel Consulting, Inc.

5. The maximum aggregate budget for the Panel will not exceed $450,000 for the three-year period and is subject to availability of funds in the Agency’s various redevelopment project and survey areas. No minimum or maximum contract amount will be contained in any of the personal services contracts. Agency staff is committed to distributing work in a reasonable manner between members on the Panel.

6. The Agency now desires to constitute a new panel with these 2 firms to perform redevelopment plan adoption and amendment services on an as-needed basis.
RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that:

1. A Panel of consulting firms is approved and the Executive Director is authorized to enter into and execute personal services contracts, substantially in the form lodged with the Agency General Counsel, for redevelopment plan adoption and amendment services with the following 2 firms: Keyser Marston Associates, Inc. and Seifel Consulting, Inc.

2. The Executive Director is authorized and may issue notices to proceed from time to time in an aggregate amount not to exceed $450,000 in the aggregate during the three-year period, subject to appropriation of funds, for all services provided by the Panel.

APPROVED AS TO FORM:

[Signature]

James B. Morales  5/15/01
Agency General Counsel