AUTHORIZING A SECOND AMENDMENT TO THE HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS ("HOPWA") SUPPORTIVE SERVICES AGREEMENT WITH CATHOLIC CHARITIES/CATHOLIC YOUTH ORGANIZATION, A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION, TO EXTEND THE CONTRACT TERM THROUGH DECEMBER 31, 2005 AND TO INCREASE THE COMPENSATION BY AN AMOUNT NOT TO EXCEED $65,000, FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED $390,000, FOR JULY 1, 2004 TO DECEMBER 31, 2005, TO PROVIDE SUPPORTIVE SERVICES RELATED TO THE HOPWA RENTAL SUBSIDY PROGRAM; HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS PROGRAM

BASIS FOR RESOLUTION

1. The Redevelopment Agency of the City and County of San Francisco (the "Agency") administers the federal Housing Opportunities for Persons with AIDS ("HOPWA") Program for San Francisco, and has established a rental assistance program providing rent subsidies and housing advocacy services to medically and financially qualified persons.

2. On April 8, 2002, the Agency issued a Request for Qualifications ("RFQ") (the "2002 RFQ") for the Program Administration and the Supportive Services portions of the HOPWA Rental Assistance Program (the "Rental Subsidy Program"). On May 10, 2002, the Agency received two applications, from the San Francisco Housing Authority to provide program administration (the "Program Administration Portion") and another from Catholic Charities/Catholic Youth Organization, a California nonprofit public benefit corporation ("CCCYO"), to provide support services (the "Supportive Services Portion"). The proposals were reviewed by Agency staff and deemed qualified.

3. CCCYO has continued to provide the Supportive Services Portion for the Rental Subsidy Program since its selection and approval by the Agency Commission following the 2002 RFQ process, and on June 1, 2004, the Agency Commission awarded CCCYO its most recent contract, a $260,000 HOPWA Supportive Services Contract (the "Agreement").

4. On April 7, 2005, the Agency issued a RFQ (the "2005 RFQ"), per the Agency’s purchasing policy to re-offer contracts after a three year term, to solicit proposals from organizations to provide the Administration Program Portion and the Supportive Services Portion for the Rental Subsidy Program. It was anticipated that the review process would be completed within the current program year and a new three-year contract would commence on July 1, 2005.
5. On May 23, 2005, it came to staff’s attention that both members representing the CARE Council on the HOPWA Loan Committee had resigned and replacement members would not be recommended until the June 27, 2005 meeting. Replacement HOPWA Loan Committee members were approved by the CARE Council at its July 25, 2005 meeting, with final approval by the Mayor on September 8, 2005.

6. On June 21, 2005, the Agency Commission approved a First Amendment to the Agreement in an amount not to exceed $65,000, for a three month extension through September 30, 2005, for a total aggregate amount not to exceed $325,000, due to a delay in review by the HOPWA Loan Committee.

7. The Executive Director has determined that further review of the 2005 RFQ submittals for the Program Administration Portion is required, including convening a new interview panel and review of the information that Agency staff has acquired as a result of its due diligence following the initial interview process. As part of this process, the Program Administration applicants will have another opportunity to present their qualifications to the panel. The additional review should be completed within three months, which would require extending the Agreement with CCCYO to December 31, 2005.

8. Because of the delay in the RFQ selection process, CCCYO is now requesting a Second Amendment to its Agreement to extend the contract for three months to December 31, 2005 and to provide $65,000 for the additional services to be provided during the extension period. On September 16, 2005, the HOPWA Loan Committee recommended approval of the Second Amendment to the Agreement.

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to execute a Second Amendment to the Housing Opportunities for Persons with AIDS Supportive Services Agreement with Catholic Charities/Catholic Youth Organization, a California nonprofit public benefit corporation, to extend the contract period and increase the compensation by an amount not to exceed $65,000, for July 1, 2004 to December 31, 2005, for supportive services related to the HOPWA Rental Subsidy Program, substantially in the form lodged with the Agency General Counsel.

APPROVED AS TO FORM:

James B. Morales
Agency General Counsel