RESOLUTION NO. 133-2004

Adopted November 16, 2004

AUTHORIZING ADOPTION OF AN INTERIM PURCHASING POLICY & PROCEDURES, INCLUDING A SMALL BUSINESS ENTERPRISE PROGRAM FOR A 12-MONTH PERIOD

BASIS FOR RESOLUTION

1. In August 2004, the Commission asked staff to convene a meeting with the Working Group to explore alternatives to the Agency’s Purchasing Policy & Procedures. After two meetings, the Working Group recommended that the Agency adopt an Interim Purchasing Policy and Procedures (“Interim Policy”) that includes a new Small Business Enterprise (“SBE”) Program.

2. The Interim Policy emphasizes maximization of contract opportunities for Small Business Enterprises – with special emphasis on first consideration of those SBEs that are located in the Redevelopment Agency Project and Survey Areas.

3. The SBE Program sets the following goals for prime as well as subcontracting opportunities as:

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<th>Industry</th>
<th>Goals</th>
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<tr>
<td>Construction</td>
<td>50%</td>
</tr>
<tr>
<td>Professional Services</td>
<td>50%</td>
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<tr>
<td>Suppliers</td>
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The Agency shall use its best efforts to achieve these goals, but its success will depend, in part, on 1) the availability of qualified SBEs capable of providing the goods or services required by the contract and 2) the availability of SBEs who provide price quotes that are reasonable and do not exceed competitive levels beyond amounts that can be attributed to the increased costs faced by small local businesses. Accordingly, the Agency may, at its discretion, change the participation goals on a contract-by-contract basis.

4. In the selection of either prime contractors/consultants or sub-contractors/consultants, the SBE program requires the Agency or other contractors to give first consideration toward SBEs in the following sequence:

1st: Redevelopment Project and Survey Area SBEs
2nd: Local (i.e. San Francisco-based) SBEs
3rd: All Other SBEs
5. Exhibit III shows a map of the Redevelopment Agency Project and Survey Areas. Those SBEs that fall into those Project and Survey Areas will be given First Consideration in the selection of prime and sub-contractors/consultants.

6. The Interim Policy describes the obligations of the Agency staff, developers, and contractors regarding selection procedures and attainment of SBE goals.

7. Staff will meet with the Working Group (or possibility a sub-committee of the Working Group) on a regular basis to monitor the effectiveness of the program.

RESOLUTION

ACCORDINGLY IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that Sections I through X of the Agency’s Purchasing Policy and Procedures are revised to include the Small Business Program (SBE), which is contained in Attachment I and incorporated as part of this resolution.

APPROVED AS TO FORM:

[Signature]

James B. Morales
Agency General Counsel