RESOLUTION NO. 82-2004

Adopted June 15, 2004

AUTHORIZING A PERSONAL SERVICES CONTRACT WITH THE SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION, A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION, IN AN AMOUNT NOT TO EXCEED $285,000, FOR HOMEOWNER ASSISTANCE AND HOUSING DEVELOPMENT ACTIVITIES, AS PART OF THE AGENCY’S CITYWIDE TAX INCREMENT HOUSING PROGRAM

BASIS FOR RESOLUTION

1. The Redevelopment Agency of the City and County of San Francisco ("Agency") has funded the San Francisco Housing Development Corporation, a California nonprofit public benefit corporation ("SFHDC"), for over ten years, to provide development services for affordable housing projects, and homeownership education, including counseling and preliminary loan screening services, for first-time homebuyers as part of the Agency’s Affordable Homeownership Program.

2. Agency staff has determined there is a continuing need for these services in the Western Addition Redevelopment Project Area A-2, Hunters Point Redevelopment Project Area, and other Redevelopment Project and Survey areas.

3. In July 2000, the Commission authorized Agency staff to forgo a Request for Qualifications and continue contracting with SFHDC for development and homeownership assistance services because the Commission deemed the services to be available from a single source, in compliance with the Agency’s Purchasing Policy and Procedures.

4. In June 2003, the Commission approved a three-month First Amendment (the "Amendment") to the fiscal year 2002-2003 Personal Services Contract with SFHDC for $75,000, from July 1, 2003 to September 30, 2003. This Amendment provided additional time for Agency staff to finalize a scope of service as it related to homeowner assistance and housing development services.

5. In September 2003, the Commission approved a nine-month Personal Services Contract with SFHDC, ending June 30, 2004, in an amount not to exceed $217,500 based on payment for specific deliverables and day-to-day operating costs. SFHDC has met the deliverables in its scope of work.

6. Agency staff now recommends a twelve-month Personal Services Contract with SFHDC to provide homeowner assistance and housing development services in an amount not to exceed $285,000 for a term beginning July 1, 2004 and ending June 30, 2005.
RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to execute a Personal Services Contract with the San Francisco Housing Development Corporation, a California nonprofit public benefit corporation, in an amount not to exceed $285,000, for a twelve-month term beginning July 1, 2004 through June 30, 2005, for housing development services and homeowner assistance, as part of the Agency’s Citywide Tax Increment Housing Program, substantially in the form lodged with the Agency General Counsel.

APPROVED AS TO FORM:

[Signature]
James B. Morales
Agency General Counsel