

RESOLUTION NO. 166-2003

Adopted November 4, 2003

AUTHORIZING A COST ESTIMATING SERVICES PANEL FROM WHICH THE EXECUTIVE DIRECTOR MAY SELECT, ON AN AS-NEEDED BASIS, INDIVIDUAL COST ESTIMATING FIRMS AND ENTER INTO PERSONAL SERVICE CONTRACTS FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED \$100,000 FOR A THREE YEAR PERIOD, SUBJECT TO APPROPRIATION OF FUNDS; ALL PROJECT AREAS, SURVEY AREAS, CITY-WIDE HOUSING PROGRAM AND OTHER DESIGNATED AREAS

BASIS FOR RESOLUTION

1. In 1998 and 2000, The Redevelopment Agency of the City and County of San Francisco ("Agency") entered into personal services contracts with cost estimating firms to provide cost estimating services on an as-needed basis in all project areas, survey areas, City-wide Housing Program projects and other designated areas.
2. The Agency's Purchasing Policy and Procedures requires that on-going services or multi-year contracts comply with the purchasing policies every three (3) years. Consequently, a Request for Qualifications ("RFQ") was issued on May 21, 2003 to solicit qualified firms to form the Cost Estimating Services Panel ("Panel").
3. Eleven (11) cost estimating firms responded to the RFQ. The firms were extensively reviewed by the Agency and found to have the relevant experience, professional standing, workforce composition, and reputation to perform all, or a portion of, the scope of services outlined in Agency's RFQ.
4. The following 11 firms are recommended by Agency staff to be included in the Cost Estimating Services Panel:


Acumen Building Enterprise, Inc.
Advanced Resources Ltd.
Business Development, Inc.
Cooper Puga Management, Inc.
Dabri, Inc.
EPC Consultants, Inc.
Hanscomb Faithful & Gould
KJM & Associates
Mendoza & Associates
Saylor Consulting Group
URS Corporation

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that:

1. A panel of cost estimating firms is approved and the Executive Director is authorized to enter into and execute Personal Services Contracts, substantially in the form lodged with the Agency General Counsel, for cost estimating services with the following eleven (11) firms on the Panel: Acumen Building Enterprise, Inc., Advanced Resources Ltd., Business Development, Inc., Cooper Pugeda Management, Inc., Dabri, Inc., EPC Consultants, Inc., Hanscomb Faithful & Gould, KJM & Associates, Mendoza & Associates, Saylor Consulting Group and URS Corporation.
2. The Executive Director is authorized and may issue notices to proceed from time to time in an annual amount of approximately \$33,000 and in an aggregate amount not to exceed \$100,000 for the three-year period, subject to appropriation of funds, for all services provided by the Panel, provided that a single cost estimating firm shall receive not more than one-fourth (1/4) of the three-year period.

APPROVED AS TO FORM:



James B. Morales
Agency General Counsel