

RESOLUTION NO. 138-2003

Adopted August 19, 2003

APPROVING AN AMENDMENT TO THE AGENCY'S PURCHASING POLICY AND PROCEDURES TO EXTEND THE EXECUTIVE DIRECTOR'S EXPENDITURE AUTHORITY FOR CONTRACTS FROM \$20,000 TO \$50,000 ON A PERMANENT BASIS; ALL REDEVELOPMENT PROJECT AREAS

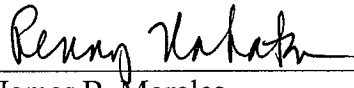
BASIS FOR RESOLUTION

1. For over 30 years, the Agency has required Agency staff to purchase goods and services pursuant to its Purchasing Policy and Procedures in order to ensure maximum open and free competition and extensive outreach efforts to inform interested parties of contracting opportunities.
2. On November 22, 1994 by Resolution No. 256-94, the Agency Commission approved the revision of the Purchasing Policy regarding the policy's equal opportunity requirements.
3. The Commission President received a letter from the Coalition for Economic Equity ("Coalition") requesting that the Agency's Working Group ("Working Group") review the Agency's Purchasing Policy and Procedures as well as a proposed revision for certain outside counsel.
4. On August 13, 2002, the Commission adopted Resolution No. 143-2002, which approved an amendment to the Agency's Purchasing Policy & Procedures to increase the Executive Director's expenditure authority for contracts from \$20,000 to \$50,000 for a one year trial period.
5. On August 7, 2003, the Working Group met and reviewed data on Agency contracting activities over a 12-month period for all contracts under \$50,000. After reviewing the data and significant discussion, the Working Group highly recommended the Agency Commission increase the threshold for contracts to \$50,000, which the Executive Director may execute without approval of the Commission on a permanent basis.
6. The Working Group also recommended that there be on going monitoring and surveying of firms to ensure accountability and compliance with the Agency's Equal Opportunity Program.

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that Sections VI, XIV and XV of the Agency's Purchasing Policy, are revised to increase the Executive Director's expenditure authority from \$20,000 to \$50,000, as set forth in the revised text of Section VI, subsection B; Section XIV, subsections B and C; and Section XV, subsection B; contained in Attachment 1, which is incorporated as a part of this resolution.

APPROVED AS TO FORM:

for 

James B. Morales
Agency General Counsel