

**RESOLUTION NO. 43-2003**

**Adopted April 8, 2003**

**AUTHORIZING A SECOND AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH ON TARGET DELIVERY SERVICE, A SOLE PROPRIETORSHIP, TO EXTEND THE CONTRACT TERM FOR THREE MONTHS AND INCREASE THE TOTAL COMPENSATION BY \$25,000 FOR AN AGGREGATE CONTRACT AMOUNT NOT TO EXCEED \$245,000**

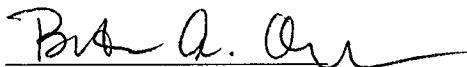
**BASIS FOR RESOLUTION**

1. By Resolution No. 1999-184 dated November 23, 1999, the Redevelopment Agency of the City and County of San Francisco ("Agency") authorized a Personal Services Contract ("Contract") with On Target Delivery Service for a 3 year term effective December 1, 1999 through November 30, 2002 for a total compensation during the initial 12-month term of the Contract of an amount not to exceed \$60,000. The annual compensation for the second and third years was to be adjusted based on changes to the San Francisco-Oakland Consumer Price Index for All Urban Consumers (CPI-U).
2. By Resolution No. 196-2002 dated November 19, 2002, the Agency authorized an extension of the Contract for an additional four-month term from November 30, 2002 through March 31, 2003 in order to publicly re-offer the contract services pursuant to the Agency's Purchasing Policy and Procedures. As the procurement process has not been completed, a further extension of the Contract is necessary.
3. The Agency therefore wishes to further extend the Contract for three months from April 1, 2003 through June 30, 2003 to allow time to complete the procurement process for these services.
4. A Second Amendment to the Contract has been negotiated to allow for services during the three-month contract extension period. An increase in the aggregate contract amount to \$245,000 is proposed to accommodate the additional three months of services.

**RESOLUTION**

**ACCORDINGLY, IT IS RESOLVED** by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to execute a Second Amendment to the Personal Services Contract with On Target Delivery Service to increase the total compensation by \$25,000 for a total aggregate contract amount not to exceed \$245,000, substantially in the form lodged with Agency General Counsel.

**APPROVED AS TO FORM:**



Bertha A. Ontiveros  
Agency General Counsel