

**RESOLUTION NO. 24-2002**

Adopted February 19, 2002

**AUTHORIZING PERSONAL SERVICES CONTRACTS WITH A PANEL OF ENVIRONMENTAL CONSULTING FIRMS IN AN AMOUNT NOT TO EXCEED \$50,000 FOR ENVIRONMENTAL REVIEW SERVICES FOR A PERIOD OF THREE YEARS FROM MARCH 1, 2002 TO FEBRUARY 28, 2005 ON AN AS-NEEDED BASIS UNDER THE HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS PROGRAM**

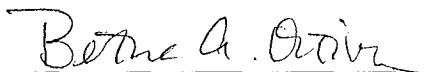
**BASIS FOR RESOLUTION**

1. The Redevelopment Agency of the City and County of San Francisco ("Agency") administers the U.S. Department of Housing and Urban Development ("HUD") program known as the Housing Opportunities for Persons With AIDS ("HOPWA") for the City and County of San Francisco.
2. The Agency has an ongoing need for services from consultants to provide federal environmental review services for the HOPWA program at various sites receiving HOPWA funding.
3. Previously, pursuant to Resolution No. 59-95, the Agency approved a Personal Services Contract with Alice Estill Miller (now AEM Consulting, LLC) on March 14, 1995, for environmental review services. The Agency has now determined that forming a panel of independent environmental review consultants (the "Panel") to complete the federal reviews as necessary would best serve the Agency's needs.
4. A Request for Qualifications (RFQ) was issued by the Agency on January 31, 2001, seeking qualified environmental review consultants to form the Panel. Five environmental review firms responded to the RFQ, and two have been determined by the Agency to possess the technical expertise and experience necessary to provide the review services to the Agency.
5. The two environmental review firms recommended by Agency staff to be included in the Panel are AEM Consulting, LLC, a California limited liability corporation, and Ward & Associates, a California corporation.
6. The Panel will not exceed \$50,000 for the term March 1, 2002 to February 28, 2005, for environmental review services.
7. The expenses requested by each contractor are eligible expenses under the federal regulations governing the HOPWA Program pursuant to 24 CFR 574 *et. seq.*, and the Agency desires to provide the funds through Personal Services Contracts with the Panel from March 1, 2002 to February 28, 2005.

## RESOLUTION

**ACCORDINGLY, IT IS RESOLVED** by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to execute Personal Services Contracts with environmental consulting firms in an amount not to exceed \$50,000 for environmental review services for a period of three years from March 1, 2002 to February 28, 2005, through the Housing Opportunities for Persons With AIDS Program, substantially in the form lodged with the Agency General Counsel.

**APPROVED AS TO FORM:**



Bertha A. Ontiveros  
Bertha A. Ontiveros  
Agency General Counsel