INFORMATIONAL MEMORANDUM

TO: Agency Commissioners

FROM: Fred Blackwell, Executive Director

SUBJECT: Issuance of Bid Package for the Pier 40 Security Gates; Rincon Point – South Beach Redevelopment Project Area

EXECUTIVE SUMMARY

The Commission approved the schematic drawings for the improvements to the Pier 40 shed and structure in August 2007. There are two security gates yet to be installed from that design. The fabrication and installation of the gates have been packaged in a ready to bid format and is expected to cost less than $35,000. The construction contract will be advertised and outreach will be conducted consistent with the Agency’s Purchasing Policy. The construction contract bids are expected to be within the Executive Director’s authority for execution, but if not, will be calendared for Commission consideration after staff have reviewed and analyzed the bids.

DISCUSSION

Pier 40, located on The Embarcadero at Townsend Street, is part of the Agency’s South Beach Harbor complex in the Rincon Point-South Beach Redevelopment Project Area. The harbor was originally constructed in the mid-1980’s, with additional improvements, including the harbor services building and disabled access facilities, added in recent years. On August 7, 2007, the Commission approved the schematic drawings for the next phase of improvements to the Pier 40 Shed and substructure. Construction of the work was completed in June 2009, with the exception of the security gates. Staff has prepared the construction contract for these remaining items of work and is now ready for public bid.

The proposed contract includes architectural metal gates that will close the structure from 11:00 pm to 7:00 am and help deter theft. Contract Compliance staff has reviewed and approved the bid package. The staff estimate for the work is approximately $35,000 and funds are available in the budget to complete the work.

The contract will be advertised in the San Francisco Examiner, the City’s “Bid and Contract Opportunities Newsletter,” the Agency website, and local ethnic newspapers. Complimentary copies of the plans and specifications will be sent to various plan rooms (centers that have bid documents available for contractors to review) to encourage the participation of contractors. In addition, an Invitation to Bid will be sent to certified small business enterprise contractors in the Agency’s directory, as well as contractors who have expressed interest in being
notified of upcoming contract opportunities. The selected general contractor will need a valid contractor’s license in order to perform this work. Absent Commission objections, this bid will be issued after September 22, 2010.

The proposed schedule for the contract is as follows:

- Advertisement: September 2010
- Pre-Bid Conference: October 2010
- Open Bids: October 2010
- Notice to Proceed with Construction: November 2010
- Completion of Construction: December 2010

After bids have been reviewed and analyzed, the contract will be executed if the price is below the Executive Director’s authority or calendared for Commission consideration as required under the Agency’s Purchasing Policy.

*(Originated by: Kevin Masuda, Senior Civil Engineer)*