

**COMMISSION ON COMMUNITY INVESTMENT AND INFRASTRUCTURE**

**RESOLUTION NO. 41-2018**

**AUTHORIZING A PERSONAL SERVICES CONTRACT WITH URBAN ANALYTICS, LLC, A CALIFORNIA LIMITED LIABILITY CORPORATION, FOR FISCAL CONSULTANT SERVICES RELATED TO TAX ALLOCATION BOND SECONDARY MARKET ANNUAL DISCLOSURE OBLIGATIONS AND OTHER BOND-RELATED TAX ANALYSIS IN AN AMOUNT NOT TO EXCEED \$82,500**

- WHEREAS, The debt policy of the Successor Agency to the Redevelopment Agency of the City and County of San Francisco, commonly known as the Office of Community Investment and Infrastructure (“OCII”), requires the services of a fiscal consultant to prepare the tax increment data required for the Securities and Exchange Commission mandated secondary market annual disclosure reports, Debt Policy of the Successor Agency, §XIV.A. (approved by Resolution No. 72-2014 (August 19, 2014); and,
- WHEREAS, OCII anticipates the need for general bond-related tax analysis; and,
- WHEREAS, On March 7, 2018, pursuant to a competitive selection process, the City’s Office of Public Finance established a panel of Fiscal and Tax Consultants which will remain in effect for two years; and,
- WHEREAS, Section IX.C.5 of the Purchasing Policy authorizes OCII to select a Contractor from a City panel that was established using the City’s competitive selection process, to the same extent that OCII may select a Contractor from an OCII panel authorized under the Purchasing Policy; and,
- WHEREAS, OCII staff reviewed the fiscal consultants in the City panel and selected Urban Analytics LLC as the best-qualified fiscal consultant to perform the necessary scope of work. Staff considered the following items in making this selection: understanding of OCII’s credits and pledged tax increment revenue streams, staff qualifications, tax allocation bond experience and excellent service in previous engagements; and,
- WHEREAS, OCII staff recommends entering into a personal services contract with Urban Analytics LLC, for fiscal consultant services associated with preparation of tax increment data required for Securities and Exchange Commission mandated secondary market annual disclosure reports through December 31, 2021 in an amount not to exceed \$82,500; and,
- WHEREAS, Payments will be made from the Redevelopment Property Tax Trust Fund as a cost of bond administration, budgeted in OCII’s Recognized Obligations Payment Schedule 18-19 in item 345; and,

WHEREAS, Authorization of the Contract with Urban Analytics LLC is not a project, as defined by the California Environmental Quality Act (“CEQA”) in CEQA Guidelines Section 15378(b)(5), because the action is an administrative activity of government that will not result in a direct or indirect physical change in the environment and is not subject to environmental review under CEQA; now, therefore, be it

RESOLVED, That the Commission approves, and authorizes the Executive Director to execute a Contract with Urban Analytics LLC, substantially in the form of the contract attached as Attachment 1 to the Commission Memorandum accompanying this resolution, for fiscal consultant services effective through December 31, 2021, in a total amount not-to-exceed \$82,500; and, be it further

RESOLVED, The Commission authorizes the Executive Director of OCII to take such actions as may be necessary or appropriate, to effectuate the purpose or intent of this resolution.

I hereby certify that the foregoing resolution was adopted by the Commission at its meeting of November 06, 2018.

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Commission Secretary