

COMMISSION ON COMMUNITY INVESTMENT AND INFRASTRUCTURE

RESOLUTION NO. 13-2026

AUTHORIZING A FOURTH AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH LYNX INSIGHTS AND INVESTIGATIONS, INC., A CALIFORNIA CORPORATION, TO INCREASE THE CONTRACT AMOUNT BY \$250,000 FOR AN AGGREGATE AMOUNT OF \$1,204,070 AND TO EXTEND THE TERM FOR AN ADDITIONAL TWELVE MONTHS; REPORTING ON RESULTS ACHIEVED UNDER PHASE 4 OF THE EXISTING CONTRACT IN SEARCHING FOR AND CONTACTING PERSONS DISPLACED BY PROJECTS OF THE FORMER REDEVELOPMENT AGENCY

- WHEREAS, The Office of Community Investment and Infrastructure, as the Successor Agency to the Redevelopment Agency of the City and County of San Francisco (“OCII”), seeks to identify persons who were displaced by the former Redevelopment Agency as a result of redevelopment activities (“Displacees”). Under state and local law, these Displacees, also known as certificate of preference (“COP”) holders, have a priority in affordable housing that was assisted by the Redevelopment Agency of the City and County of San Francisco (“Former Agency”), OCII or the Mayor’s Office of Housing and Community Development (“MOHCD”); and,
- WHEREAS, On December 3, 2020, OCII staff released a Request for Proposals (“RFP”) to seek an entity or firm to obtain and confirm contact information for household members who were living in units at the time of displacement by Former Agency action; and,
- WHEREAS, On December 7, 2021, the Commission authorized a Personal Services Contract (“Contract”) with Lynx Insights and Investigations, Inc., (“Lynx”) in an amount not to exceed \$229,570.00 to locate and provide current contact information for individuals who were displaced from their residences several decades ago by actions of the Former Agency; and,
- WHEREAS, On January 16, 2024, the OCII Commission, by Resolution No. 05-2024, authorized a First Amendment to the Personal Services Contract (“PSC”) with Lynx Insights and Investigations, Inc. for a term not to exceed four additional months and in an amount not to exceed \$75,000 to continue to obtain and confirm contact information for Displacees with additional scope, budget, and timeline (“Phase 2”), for an increased PSC amount of \$304,570; and,

- WHEREAS, On August 20, 2024, the OCII Commission, by Resolution No. 18-2024, authorized a Second Amendment to the PSC with Lynx Insights and Investigations, Inc. for a term not to exceed twelve additional months in an amount not to exceed \$249,940 to continue to obtain and confirm contact information for Displacees (“Phase 3”), for an increased PSC amount of \$554,510; and,
- WHEREAS, On June 17, 2025, the OCII Commission by Resolution No. 18-2025, authorized a Third Amendment to the Contract with Lynx for an additional amount of \$399,560 for an aggregate total not to exceed \$954,070, and for an additional term not to exceed twelve months to continue to obtain and confirm contact information for Displacees (“Phase 4”); and,
- WHEREAS, In Phases 1 through 4 Lynx Insights and Investigations, Inc. has located 6,297 Displacees, including 4,003 deceased Displacees; and,
- WHEREAS, OCII seeks to enter into a Fourth Amendment to the Contract with Lynx for an additional amount of \$250,000, for an aggregate total not to exceed \$1,204,070, and for an additional term not to exceed twelve months to continue searching for and contacting persons displaced by the former Agency (“Phase 5”); and,
- RESOLVED, The Successor Agency Commission authorizes the OCII Executive Director to execute a Fourth Amendment to the Personal Services Contract with Lynx Insights and Investigations, Inc., a California corporation, for a term not to exceed twelve additional months, in an amount not to exceed \$250,000, for an aggregate total not to exceed \$1,204,070, substantially in the form attached to the Commission Memorandum accompanying this Resolution.

I hereby certify that the foregoing resolution was adopted by the Commission at its meeting of May 19, 2026.

Commission Secretary

Exhibit 1: Fourth Amendment to the Personal Services Contract with Lynx Insights and Investigations, Inc.

**Fourth Amendment to the Personal Services Contract
with Lynx Insights and Investigations, Inc.**

OFFICE OF COMMUNITY INVESTMENT AND INFRASTRUCTURE/
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY AND
COUNTY OF SAN FRANCISCO

FOURTH AMENDMENT TO THE PERSONAL SERVICES CONTRACT

This FOURTH AMENDMENT to the Personal Services Contract ("**Fourth Amendment**") is entered into as of July 1, 2026 (the "**Effective Date**") by and between the OFFICE OF COMMUNITY INVESTMENT AND INFRASTRUCTURE/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY AND COUNTY OF SAN FRANCISCO, a public body, organized and existing under the laws of the State of California ("**OCII**"), and Lynx Insights and Investigations, Inc., a California Corporation ("**Contractor**").

RECITALS

This Fourth Amendment is made with reference to the following facts and circumstances:

- A. The Office of Community Investment and Infrastructure, Successor Agency to the Redevelopment Agency of the City and County of San Francisco ("OCII"), is interested in identifying persons who were displaced by the former Redevelopment Agency in the 1960's and 1970's as a result of redevelopment activities and who are eligible for Certificates of Preference ("COP"). OCII has previously identified approximately 900 COP holders who have affirmatively indicated interest in affordable housing, subject to meeting income and other program requirements. COP holders have a priority in housing that is funded or sponsored by OCII or the Mayor's Office of Housing and Community Development ("MOHCD"). OCII seeks to locate additional displacees through this Contract.
- B. On December 3, 2020, OCII staff released a Request for Proposals to seek an entity or firm to obtain and confirm contact information for household members who were living in units at the time of displacement by San Francisco Redevelopment Agency action.
- C. On August 24, 2021, three of the teams were interviewed by a panel that included representation from the COP Committee appointed under OCII Resolution No 41-2020 (Dec. 15, 2020), the Mayor's Office of Housing and Community Development and OCII. After conclusion of the evaluation process, the Lynx Insights and Investigations/New Community Leadership Foundation team was determined to be the highest ranked proposer and the best qualified contractor to perform the required scope of work.
- D. On December 7, 2021, the OCII Commission, by Resolution No. 46-2021, authorized a Personal Services Contract ("PSC") with Lynx Insights and Investigations, Inc. for a term not to exceed nine months and in an amount not to exceed \$199,621, plus \$29,949 in contingency funding.

E. On June 9, 2023, the Executive Director authorized the release of the contingency funding totaling \$29,949, which amount was included in Section 3A of the original PSC, for an increased PSC amount of \$229,570.

F. On January 16, 2024, the OCII Commission, by Resolution No. 05-2024, authorized a First Amendment to the Personal Services Contract ("PSC") with Lynx Insights and Investigations, Inc. for a term not to exceed four additional months and in an amount not to exceed \$75,000.

G. On August 20, 2024, the OCII Commission, by Resolution No. 8-2024, authorized a Second Amendment to the PSC with Lynx Insights and Investigations, Inc. for a term not to exceed twelve additional months and in an amount not to exceed \$249,940.

H. On June 17, 2025, the OCII Commission, by Resolution No. 18-2025, authorized a Third Amendment to the PSC with Lynx Insights and Investigations, Inc. for a term not to exceed twelve additional months and in an amount not to exceed \$399,560.

I. OCII and Contractor now wish to amend the Original Contract with a Phase 5 additional scope, budget, and timeline.

J. OCII and Contractor now wish to extend the Original Contract to a termination date of not later than September 1, 2027. The maximum contract amount will increase by \$250,000, to a total contract amount of \$1,204,070.

K. OCII and Contractor now wish to extend the Original Contract to a termination date of not later than June 30, 2027. The \$954,070 maximum contract amount will increase by \$250,000, to a total contract amount of \$1,204,070, upon the basis of the terms, covenants, and conditions set forth below. Together, the Original Contract and this Fourth Amendment comprise the "**Contract**".

AGREEMENT

NOW, THEREFORE, OCII and the Contractor agree as follows:

1. The Original Contract shall be amended as follows:

a. Section 1. Scope of Services, Attachment A is amended as follows:

Contractor shall provide the additional services described in Attachment A-2 to the Fourth Amendment, "Amended Scope of Services."

b. Section 2. TIME OF COMPLETION is amended as follows:

Contractor's Schedule of Performance is set forth on Attachment A-2. Unless terminated earlier, the term of the Fourth Amendment to the Contract shall be for an additional term not to exceed twelve months beginning no later than July 1, 2026, and ending no later than June 30, 2027.

- c. Section 3.A. Compensation is amended as follows:

Compensation. The maximum amount payable under the Fourth Amendment is \$250,000 as reflected in Attachment B-2 to the Fourth Amendment, for an aggregate total under this Contract of One Million Two Hundred Four Thousand Seventy Dollars (\$1,204,070) (the "Contract Amount"). All expenses of Contractor are included in the amounts payable pursuant to Attachment B-2 and no expenses shall be reimbursed separately. Contractor will submit monthly billing invoices to OCII. The invoices shall include the billing amount, total hours invoiced, hourly billing rate, description of services rendered, supporting documentation and Contractor's signature. OCII staff will review and approve these invoices for payment.

2. Miscellaneous

- a. This Fourth Amendment constitutes a part of the Contract and any reference to the Contract shall be deemed to include a reference to the Original Contract as amended by this Fourth Amendment.
- b. Except as otherwise amended hereby, all terms, covenants, conditions and provisions of the Contract shall remain in full force and effect.
- c. The Fourth Amendment shall be binding upon and inure to the benefit of the successors and assigns for OCII and the Contractor, subject to the limitations set forth in the Contract.
- d. This Fourth Amendment may be executed in any number of counterparts, all of which, together, shall constitute the original agreement.

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IN WITNESS WHEREOF OCII and Contractor have executed this Fourth Amendment as of the date first above written.

LYNX INSIGHTS & INVESTIGATIONS, INC.,
a California corporation

By: _____
Giles Miller
Principal
Federal Tax Identification No. 27-3148189

SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY
AND COUNTY OF SAN FRANCISCO, a public
body, organized and existing under the laws of the
State of California

By: _____
Thor Kaslofsky
Executive Director

APPROVED AS TO FORM:

By: _____
James B. Morales
General Counsel

Authorized by Resolution No. 13-2026, adopted May 19, 2026.

Attachment A-2 Amended Scope of Services

Plan

The Contractor will continue to locate, and provide current contact information of, individuals who were displaced from their residences several decades ago by actions of the former San Francisco Redevelopment Agency (“Displaced Persons”) and who may be income-eligible for a preference in affordable housing in San Francisco. The Contractor will continue locating displaced persons using the existing work processes, tools, technology and investigators beginning July 1, 2026. The team of community investigators will be comprised of 4-5 individuals with ties to the impacted communities in the HP, WA-1, WA-2 and YBC project areas. Additionally, the Contractor will engage in marketing and community outreach for all four project areas over the course of the contract period.

Schedule of Performance and Deliverables

DESCRIPTION	DELIVERABLE
Beginning July 1, 2026, 4-5 Community Investigators will locate and confirm contact information for COP holders over the contract period for a total of 2,889 hours. Based on experience, estimated time per displaced person located is 1.75 hours.	Locate 1,651 originally displaced persons. Identify and confirm contact information for an additional 400 direct descendants.
Beginning July 1, 2026, Contractor will deliver 370 hours of support to the existing team of community investigators.	Provide additional training in advanced tools and investigative techniques. Assist in locating displaced persons. Review records and provide feedback.
Beginning July 1, 2026, NCLF team will maintain a marketing campaign to complement the primary strategy of locating displaced persons through direct outreach. Efforts will include presentations to churches and community organizations, printed flyer communications	Deliver presentations to churches and community organizations. Distribute printed flyer communications and social media content and interactions and will include outreach tailored to each community.
In June 2027, Lynx and NCLF staff will spend 40 hours reviewing and finalizing investigative results for the project areas.	Once the results are finalized, reports will be written and presentations will be provided as requested.
Beginning July 1, 2026, Contractor will maintain the cloud-based hosting services and travel as necessary.	Maintain the information generated by the investigators. Attend Commission and community meetings as requested.

**Attachment B-2
Amended Budget**

Action	Cost
Lynx (project management, investigations and support investigators)	\$80,000
Community Investigators for Western Addition A-1, A-2, Hunters Point and Yerba Buena Center project areas (contact displacees per updated contract information)	\$130,000
NCLF Marketing and Community Outreach	\$20,000
Database, cloud-based hosting and travel Costs	\$12,000
Report Writing and Presentations (as necessary)	\$8,000
TOTAL	\$250,000