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OCII SHIPYARD SITE OFFICE PERSONAL SERVICES CONTRACT

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Office of Community Investment and Infrastructure (OCII)

July 19, 2016

Presentation Overview

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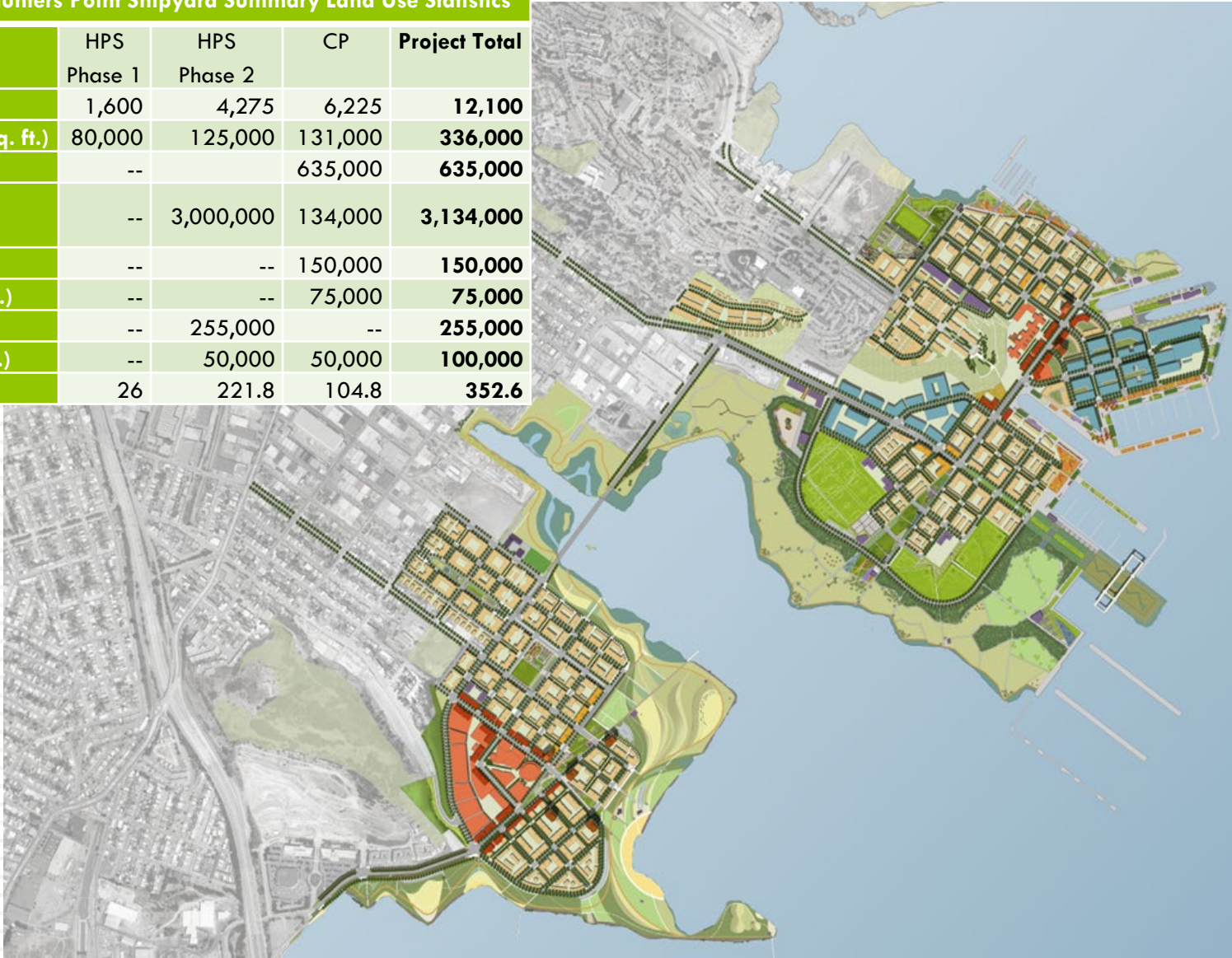
1. Project Area
2. Background: OCII Site Office
3. Contract Solicitation Process
4. Proposed Contract
5. Next Steps

Hunters Point Shipyard & Candlestick Point

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Candlestick Point and Hunters Point Shipyard Summary Land Use Statistics

	HPS Phase 1	HPS Phase 2	CP	Project Total
Resident Units	1,600	4,275	6,225	12,100
Neighborhood Retail (sq. ft.)	80,000	125,000	131,000	336,000
Regional Retail (sq. ft.)	--	--	635,000	635,000
Office and Research & Development (sq. ft.)	--	3,000,000	134,000	3,134,000
Hotel (sq. ft.)	--	--	150,000	150,000
Film & Art Center (sq. ft.)	--	--	75,000	75,000
Artists' Space (sq. ft.)	--	255,000	--	255,000
Community Uses (sq. ft.)	--	50,000	50,000	100,000
Open Spaces (acres)	26	221.8	104.8	352.6



OCII Site Office - Background

- **1991:** US Congress authorized the US Navy to transfer the Shipyard in phases, after environmental remediation, to SFRA (now OCII)
- **1995:** Hunters Point Shipyard CAC formed by the Mayor to advise SFRA (now OCII) on the redevelopment of the Shipyard
- **1996:** SFRA (now OCII) began operations of the Shipyard Site Office

OCII Site Office - Background

□ **OCII Shipyard Site Office:**

- Provides administrative & support services to the CAC & Legacy Foundation (makes recommendations to the OCII Commission on the use of Phase 1 and Phase 2 Community Benefits Funds)
- Disseminates information to the public regarding redevelopment at the Shipyard & Candlestick Point
- Property management services
- Outreach to BVHP Community

Contract Solicitation Process & Timeline

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February 17, 2016:

- OCII Issues RFP

March 2, 2016:

- Pre-submittal conference

March 21, 2016:

- Proposals due

April 11, 2016:

- Panel Interviews & Proposer Ranking

April – May, 2016

- Contract Negotiations

June 16, 2016

- Business & Employment Subcommittee (CAC) Review

June 27, 2016

- Executive Subcommittee (CAC) Review

July 11, 2016

- Full CAC Review

RFP Scope of Services Requirements

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- Administrative Support Services
 - Staff and operate OCII Site Office Monday through Friday from 8 am to 5 pm
 - Staff and support Citizens Advisory Committee and Legacy Foundation meetings
- Outreach Services
- Project Area Services
 - Badging and reservation systems
- Reporting Requirements

RFP Minimum Qualifications

- Minimum of 3 years recent experience.
- Demonstrated ability to work effectively with diverse populations.
- Demonstrated familiarity with the Shipyard and Candlestick Point area and BVHP community.
- Experience working with public sector clients.
- Knowledge of the Brown Act, Public Records Act and applicable public agency laws.
- Demonstrated ability and work plan to perform the scope of work.

Proposal Evaluation Process

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- Each proposal is evaluated prior to interviews;
- Panelist may ask questions during the interview regarding experience, proposed staff, or office procedures.



Proposal Selection

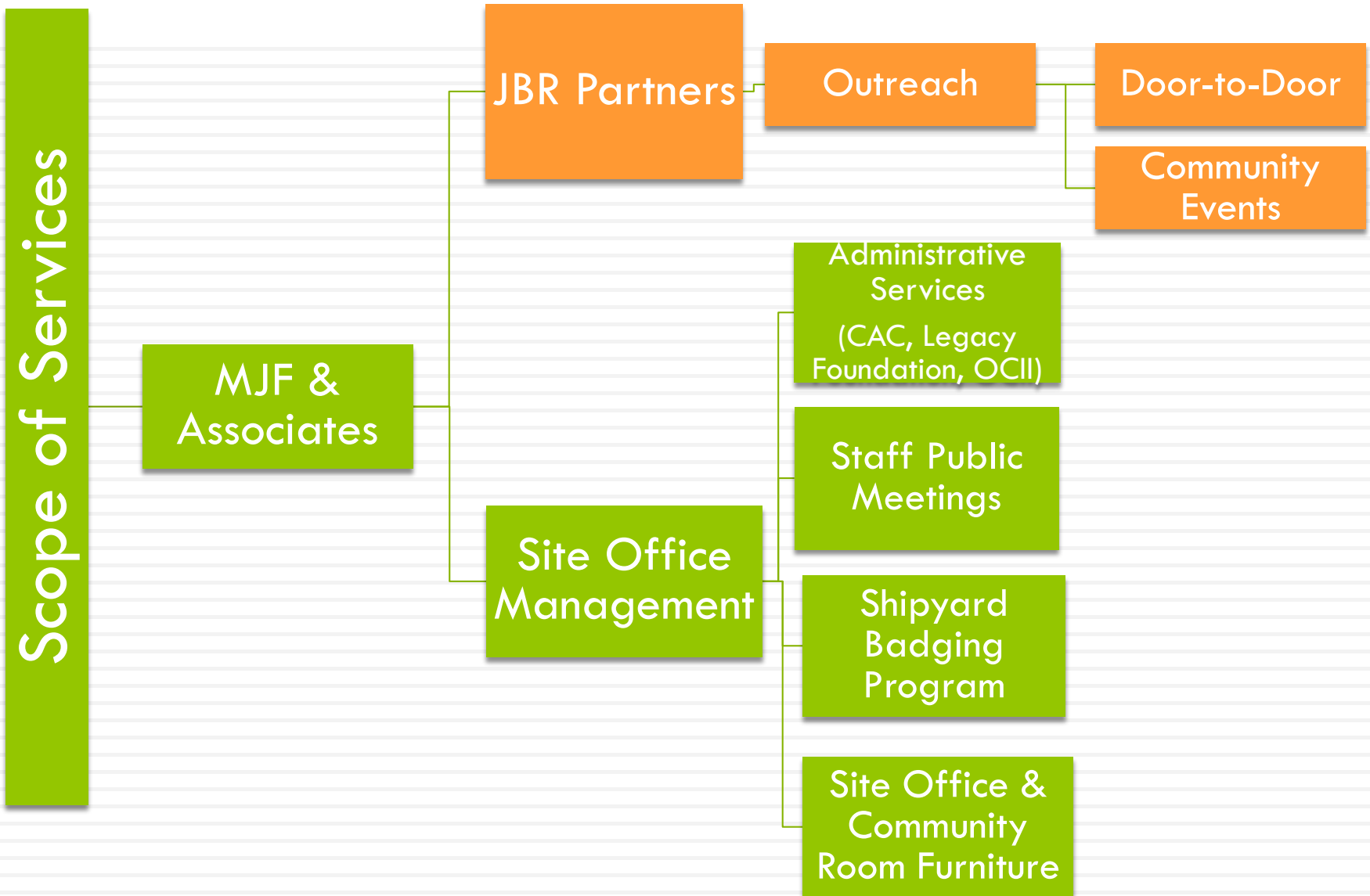
- OCII received three proposals, after review of written proposals & interviews, the panel recommended (in the order listed below):
 - 1) MJF & Associates Consulting
 - 2) JBR Partners, Inc.
 - 3) Yolanda's Construction Administration & Traffic Control (YCAT-C)

Proposed Contract

- **Contractor:** MJF & Associates Consulting
 - ▣ **Outreach Sub-Contractor:** JBR Partners, Inc.
- **Term:** July 1, 2016 to June 30, 2019 (3 years)
- **Budget:** \$997,906.77

	Year 1	Year 2	Year 3
MJF & Assoc.	303,016.20	258,828.03	265,588.54
JBR Partners	46,700.00	61,824.00	61,950.00
Total	349,716.20	320,652.03	327,538.54

Scope of Services



Commission Approval

Seeking the approval of the Commission to execute the proposed Site Office contract that has been presented.