

RESOLUTION NO. 1-2011

Adopted January 18, 2011

AUTHORIZING A 2011-2012 WORK ORDER AGREEMENT WITH THE MAYOR'S OFFICE OF HOUSING IN AN AMOUNT NOT TO EXCEED \$325,000, FROM JULY 1, 2011 TO JUNE 30, 2012, FOR HOMEOWNERSHIP ASSISTANCE ACTIVITIES; CITYWIDE TAX INCREMENT HOUSING PROGRAM

BASIS FOR RESOLUTION

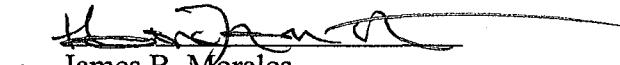
1. Since 1990, the Redevelopment Agency of the City and County of San Francisco ("Agency" or "SFRA") has funded homeownership education, including counseling and preliminary loan screening services, for first-time homebuyers as part of the Agency's Affordable Homeownership Program.
2. Due to the Agency's projected five year pipeline of homeownership units and resales and the Agency's renewed outreach efforts to Certificate of Preference holders, staff has determined there is an increasing need for these services in the Agency's Redevelopment Project and Survey Areas.
3. In 2008, the Agency and the Mayor's Office of Housing ("MOH") collaborated on the best ways to: (1) expand outreach to low-income diverse communities, including Certificate holders, who are seeking homeownership opportunities; (2) increase homeownership assistance capacity in San Francisco's housing counseling non-profits; and (3) standardize accountability and deliverables in housing counseling contracts.
4. To meet the above goals, the Agency recommended funding homeownership assistance activities, including related education and training, through a 12-month Work Order Agreement ("Agreement") with MOH, in an amount not to exceed \$100,000, for a term that began July 1, 2008 and ended June 30, 2009, based on specific deliverables outlined in the Agreement.
5. In October 2008, MOH released a Request for Proposals ("RFP") to provide funds for housing counseling activities that would benefit MOH's and SFRA's affordable homeownership programs. The RFP included the 2008-2009 Agreement funds.
6. Due to timing differences between MOH's receipt of Agency funds and MOH's annual RFP process, MOH requested a one-year extension to finalize its contracting process and distribute the funds. On September 1, 2009, the Commission authorized a First Amendment to the Agreement, which extended the term to begin July 1, 2008 and end June 30, 2010.

7. The activities provided by new grantees included pre-purchase and post-purchase counseling to MOH's and SFRA's first-time homebuyers; outreach to diverse low-income communities and SFRA Certificate of Preference holders for the SFRA's Limited Equity Program's sales and resales; and training on SFRA's Limited Equity Program and Certificate of Preference Program.
8. On January 5, 2010, the Commission authorized the Agency to streamline its homeownership counseling funding by combining its total budgeted funds for that purpose into one work order with MOH. MOH incorporated these funds into the awards established in its RFP for the 2010-2011 contract year.
9. There is continued demand for homeownership counseling services on a pre- and post-purchase basis for low- and moderate-income households in San Francisco, and for SFRA Certificate of Preference holders.
10. The Agency desires for MOH to continue to administer the housing counseling funds on behalf of the Agency, and now wishes to enter into a 2011-2012 Work Order Agreement with MOH in an amount not to exceed \$325,000, for a term beginning on July 1, 2011 to June 30, 2012.
11. Agency authorization of the 2011-2012 Work Order Agreement will allow the Mayor's Office of Housing to continue to provide homeowner assistance services to individuals and families in Redevelopment Project Areas and for Citywide affordable housing sites. This activity will have no resultant significant impacts on the physical environment, and is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Section 15061(b)(3).

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to execute a 2011-2012 Work Order Agreement with the Mayor's Office of Housing, in an amount not to exceed \$325,000, from July 1, 2011 to June 30, 2012, for homeownership assistance activities as part of the Agency's Citywide Tax Increment Housing Program, substantially in the form lodged with the Agency General Counsel.

APPROVED AS TO FORM:


James B. Morales
Agency General Counsel