

## RESOLUTION NO. 41-2010

*Adopted April 20, 2010*

**AUTHORIZING A FIRST AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH ELATION SYSTEMS, A CALIFORNIA CORPORATION, TO INCREASE THE CONTRACT AMOUNT BY \$86,200, FOR A TOTAL AGGREGATE AMOUNT NOT TO EXCEED \$286,200, AND TO AMEND THE SCOPE OF SERVICES TO ENHANCE EXISTING MODULES AND TO ADD 3 NEW MODULES IN CONNECTION WITH THE AGENCY'S WEB-BASED LABOR COMPLIANCE SYSTEM**

### BASIS FOR RESOLUTION

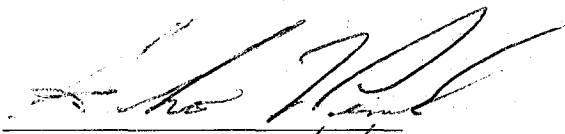
1. On January 10, 2006, the San Francisco Transportation Authority issued a Request for Proposals for a web-based Labor Compliance System and two proposals were received. On May 15, 2006, contracts were awarded to Elation Systems, Inc. ("Elation") and LCPtracker. Several City departments including the Redevelopment Agency of the City and County of San Francisco ("Agency") began to use LCPtracker and Elation Systems, with the intent to administer a year long pilot program that would give the City and County of San Francisco ("City") an opportunity to test both systems. This was consistent with the goal of the Construction Contracting Improvements Working Group, whose task is to make contracting requirements consistent city-wide.
2. In 2008, after gaining extensive experience using both systems, the City and the Agency awarded the contract exclusively to Elation. Use of the system has made work flow quicker and more efficiently, has provided the City and the Agency with real time workforce data and a timely response to labor standards/certified payroll issues on construction sites.
3. Since September 2008, the Agency has worked with Elation to consolidate its numerous contract compliance related Microsoft Access databases into one interactive and secure platform. The Agency now has the capacity to analyze data and generate reports for various categories required for its contracting and workforce policies.
4. The Agency's web-based system allows contractors to submit certified payroll reports electronically, which is time saving and cost savings to contractors and Agency staff. The system also allows vendors seeking to apply for Small Business Enterprise certification to submit an application and supporting documents on-line. Agency staff can review, audit, and approve these applications on the same system and therefore eliminating the large volume of paper documents being submitted to the Agency.

5. Staff proposes a first amendment to the Personal Services Contract with Elation to increase the contract amount by \$86,200 for a total aggregate amount not to exceed \$286,200.
6. Staff also proposes to amend the scope of services to provide for the enhancement of existing modules, including but not limited to, the Payment and Reporting Modules. The amended scope of services will also provide for the development and implementation of the Procurement Opportunities (“Ops”) module, the Equal Opportunity (EEO”) module and the training module. The Ops Module allows the Agency to conduct on-line contract procurement of professional and construction related services. The EEO Module enables Agency staff to implement and electronically monitor the Permanent Workforce program. The Training Module provides Agency staff an efficient monitoring tool to administer the Agency’s Job Readiness Initiative and track the progress of clients it serves.
7. The First Amendment to the Personal Services Contract with Elation Systems and the enhanced features to be added to the web-based labor compliance system do not constitute projects as defined by the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Section 15378(b)(5). The proposed actions are administrative activities that will not independently result in a physical change in the environment and is not subject to environmental review under CEQA.

## RESOLUTION

**ACCORDINGLY, IT IS RESOLVED** by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to enter into a First Amendment to the Personal Services Contract with Elations Systems, Inc., a California corporation, substantially in the form lodged with the Agency General Counsel.

**APPROVED AS TO FORM:**

  
James B. Morales 4/13/10  
Agency General Counsel