

RESOLUTION NO. 30-2010

Adopted April 6, 2010

**AUTHORIZING EXECUTION OF A COST PER IMAGE AGREEMENT
WITH TOSHIBA BUSINESS SOLUTIONS, INC., A CALIFORNIA
CORPORATION, FOR THE LEASE AND MAINTENANCE OF ONE
MODEL e-STUDIO 1100, AND TWO MODEL e-STUDIO 555 DIGITAL COPY
MACHINES FOR A THREE-YEAR TERM AND AN OPTIONAL THREE-YEAR
EXTENSION FOR A TOTAL AMOUNT NOT TO EXCEED \$177,000,
SUBJECT TO ANNUAL APPROPRIATIONS**


BASIS FOR RESOLUTION

1. The Redevelopment Agency of the City and County of San Francisco ("Agency") has a need to replace three existing copiers.
2. Staff issued a Request for Proposals to identify a company with which to enter into a three-year Cost Per Image Agreement ("Agreement"), with an optional three-year extension, for the lease and maintenance of new equipment. Staff received and evaluated four proposals and selected Toshiba Business Solutions, Inc. as offering the best combination of equipment, service and cost.
3. It is anticipated that the cost for the three copiers would not exceed \$87,000 for the three-year term, and should the three-year extension be desired, the Executive Director would be authorized to approve an increase in price within the Consumer Price Index for an aggregate amount not to exceed \$177,000 over the six-year extended term.
4. Agency authorization of the Agreement is an administrative activity that does not constitute a project, pursuant to the California Environmental Quality Act Guidelines Section 15378(b)(5).

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to execute the Cost Per Image Agreement with Toshiba Business Solutions, Inc., a California corporation, for the lease and maintenance of one model e-Studio 1110 and two model e-Studio 555 digital copy machines for a three-year term and an optional three-year extension in a total amount not to exceed \$177,000 over the six-year term, subject to annual appropriations, substantially in the form lodged with the Agency General Counsel.

APPROVED AS TO FORM:


for James B. Morales 4/16/10
Agency General Counsel