

RESOLUTION NO. 82-2007

Adopted August 7, 2007

AUTHORIZING A PERSONAL SERVICES CONTRACT WITH GRACE S. YIP, A SOLE PROPRIETOR, IN AN AMOUNT NOT TO EXCEED \$30,000, TO PERFORM CERTAIN ACCOUNTING CONSULTING SERVICES FROM AUGUST 7, 2007 TO JANUARY 31, 2008

BASIS FOR RESOLUTION

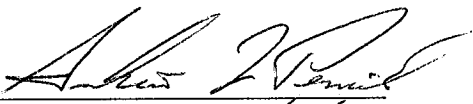
1. Ms. Grace S. Yip ("Consultant") was an employee of the Redevelopment Agency of the City and County of San Francisco ("Agency") for twenty-seven and one half years, serving most recently as the Agency's Accounting Supervisor with managerial responsibility for all Agency-related accounting services. Ms. Yip retired from the Agency on July 8, 2006.
2. There have been a number of ongoing Agency matters about which the advice and services of Consultant would greatly benefit the Agency, particularly with respect to the Agency's annual general ledger closing, annual audit and staff training.
3. On July 17, 2006, pursuant to the contracting authority delegated to the Agency's Executive Director, the Agency and the Consultant entered into a personal services contract in an amount not to exceed \$50,000 for the Consultant to perform certain accounting consulting services.
4. On October 17, 2006, by Resolution No. 140-2006, the Agency Commission authorized a first amendment to the personal services contract with the Consultant to increase the amount of compensation by \$25,000 for a total aggregate amount not to exceed \$75,000.
5. On November 21, 2006, by Resolution No. 152-2006, the Agency Commission authorized a second amendment to the personal services contract with the Consultant to extend the Time of Completion by two months from November 30, 2006 to January 31, 2007.
6. The Agency has a need for the Consultant's services related to closing the Agency's general ledgers and preparing the Agency's financial statements for fiscal year ending June 30, 2007 and other related services.
7. The prior personal services contract having expired by its terms, the Agency wishes to enter into a new personal services contract ("Contract") with Consultant in an amount not to exceed \$30,000, for accounting consulting services from August 7, 2007 to January 31, 2008.
8. On July 12, 2007, the Agency notified the Local 21 business representative of the Contract. The business representative did not object to the Contract.

9. Authorizing the Contract with the Consultant to perform certain accounting consulting services is not a project under the California Environmental Quality Act. Administrative activities of the Agency to be administered by the Consultant are related to the implementation of the Agency's fiscal policies and will not independently result in a physical change in the environment.

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to execute a personal services contract with Grace S. Yip, a sole proprietor, in an amount not to exceed \$30,000, for accounting consulting services from August 7, 2007 to January 31, 2008, substantially in the form lodged with the Agency General Counsel.

APPROVED AS TO FORM:


s. James B. Morales 7/30/07
Agency General Counsel