

RESOLUTION NO. 17-2007

Adopted February 20, 2007

**AUTHORIZING A PERSONAL SERVICES CONTRACT WITH
WESTCOAST MAINTENANCE SERVICE, A SOLE
PROPRIETORSHIP, FOR A TERM OF ONE YEAR WITH TWO,
ONE-YEAR OPTIONS, IN AN AMOUNT NOT TO EXCEED
\$35,976 FOR THE FIRST YEAR FOR A TOTAL AGGREGATE
AMOUNT NOT TO EXCEED \$107,928 TO PROVIDE CLEANING,
MAINTENANCE AND ROVING PATROL SERVICES;
474 NATOMA STREET; SOUTH OF MARKET
REDEVELOPMENT PROJECT AREA**

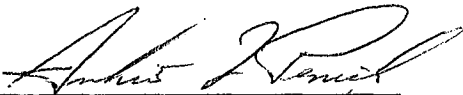
BASIS FOR RESOLUTION

1. The Redevelopment Agency of the City and County of San Francisco ("Agency") owns the 474 Natoma Street property that is bounded by Minna Street to the north, Natoma Street to the south, a residential building to the east, and residential/retail/commercial buildings to the west.
2. The Agency desires to keep the lot clean and free of homeless encampments until it can be developed for housing.
3. Agency staff issued a Request for Proposals ("RFP") on December 20, 2006 for cleaning, maintenance and roving patrol services.
4. Three proposals were submitted, and subsequently evaluated in accordance with the criteria set forth in the RFP. The selection panel conducted interviews and reference checks and determined that Westcoast Maintenance Service is the most qualified to perform the desired scope of services.
5. The Agency wishes to enter into a Personal Services Contract with Westcoast Maintenance Service for cleaning, maintenance and roving patrol services at 474 Natoma Street in the South of Market Redevelopment Project Area ("Project Area") for an initial twelve-month period at a cost not to exceed \$35,976, and two, one-year option periods to be exercised at the sole discretion of the Executive Director.
6. Funds are available in the Project Area budget for the initial term. Exercise of option periods is subject to the need for services and the availability of funds in the Project Area budget.

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to enter into a Personal Services Contract with Westcoast Maintenance Service, a sole proprietorship, for an initial term of one year with two, one-year options at the discretion of the Executive Director in an amount not to exceed \$35,976 for the first year for a total aggregate amount not to exceed \$107,928, to provide cleaning, maintenance and roving patrol services at 474 Natoma Street in the South of Market Redevelopment Project Area, substantially in the form lodged with the Agency General Counsel. The second and third years of the contract are subject to the need for services and availability of funds.

APPROVED AS TO FORM:



Sen. James B. Morales 2/15/67
Agency General Counsel