

RESOLUTION NO. 16-2007

Adopted February 20, 2007

AUTHORIZING A FIRST AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH IMAGE ACCESS WEST, A NEW JERSEY CORPORATION, TO AMEND THE SCOPE OF SERVICES TO ADD ADDITIONAL SERVICES FOR ELECTRONIC DOCUMENT MANAGEMENT AND TO EXTEND THE CONTRACT TERM FOR 19 MONTHS FROM JUNE 1, 2007 TO DECEMBER 31, 2008 AND TO INCREASE THE CONTRACT AMOUNT BY \$35,000 FOR A TOTAL AGGREGATE AMOUNT OF \$95,000

BASIS FOR RESOLUTION

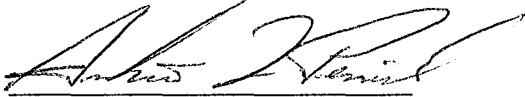
1. The Redevelopment Agency of City and County of San Francisco ("Agency") is currently embarking on a project to implement electronic imaging for its records management operations.
2. The Agency Commission approved and awarded a Personal Services Contract ("Contract") with Image Access West by Resolution No. 66-2006 on May 16, 2006 at a cost not to exceed \$60,000, which was to cover the cost of hardware, software and the building of one proof-of-concept or prototype application.
3. The Agency has identified four new applications to be built and three existing databases to be converted in such a way as to maximize the use of the new electronic document management system known as Kosis. Additional time and funding will be required to implement the new applications and additional user licenses will be required for Agency staff to access the data and the electronic images.
4. A First Amendment to the Contract has been negotiated to add services for development of the new applications, to purchase additional user licenses as required, to extend the Contract term for 19 months from June 1, 2007 to December 31, 2008 and to increase compensation by \$35,000 for a total aggregate Contract amount not to exceed \$95,000.

RESOLUTION

ACCORDINGLY, IT IS RESOLVED by the Redevelopment Agency of the City and County of San Francisco that the Executive Director is authorized to approve a First Amendment to the Personal Services Contract with Image Access West, a New Jersey corporation, to amend the scope of services to add additional services for electronic document management and to extend the Contract term for 19 months from

June 1, 2007 to December 31, 2008 and to increase the Contract amount by \$35,000 for a total aggregate amount of \$95,000, substantially in the form lodged with the Agency General Counsel.

APPROVED AS TO FORM:

A handwritten signature in black ink, appearing to read "James B. Morales", written over a horizontal line.

for James B. Morales 2/12/07
Agency General Counsel