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| **EMPLOYMENT APPLICATION**  Submit Completed Application to the Address  Indicated on the Job Announcement | | | | | | **FOR OFFICE USE ONLY**  Received Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Response Sent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Input Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Rated By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Application Accepted  Application Rejected (check reason below)  Late  Minimum Qualifications  Incomplete  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| **ANSWER ALL QUESTIONS - TYPE OR PRINT IN INK**  **READ THE JOB ANNOUNCEMENT BEFORE COMPLETING THIS FORM** | | | | | | | | | | |
|  | |  | | | | | |  | | |
| Position I am applying for:  Title | | | | | | | | | | |
| Last Name | | | | First Name | | | | | | Middle Initial |
| Street Address Apt. No. | | | | | | | | | Home Telephone Number  (       )       - | |
| City | | | State | | | | Zip Code | | Other Telephone Number  (       )       - | |
| E-mail Address | | | | | | | | |  | |
| **SOCIAL SECURITY NUMBER: (Last 4 Only)**  **XXX-XX-**  **Other name(s) I have used:** | | | | | **You may**  **may not**  **contact my present employer**. | | | | | |
| **I am currently, or have been previously, employed by the San Francisco Redevelopment Agency or Successor to the SFRA:**  Yes  No  If yes, Job Title:       Start/End Date:  Department:  Employment Status:  Permanent  Limited Term | | | | | | | | | | |
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| **CONDITIONS OF EMPLOYMENT:** All employees seeking employment at OCII are required to be vaccinated against COVID-19 as a condition of employment. For details on how it is applicable to your employment, please click [**here**](https://sfocii.org/sites/default/files/Meetings/Commission/Supporting-Docs/2021/RESO%2039-2021_Vaccination%20Policy%20w%20Exh.pdf)**.**  **CERTIFICATION OF APPLICANT (read carefully):** I hereby certify that all statements made in this application are true and complete to the best of my knowledge. I understand that any false, incomplete, or incorrect statement, regardless of when it is discovered, may result in my disqualification or dismissal from employment with the Office of Community Investment & Infrastructure, Successor to the San Francisco Redevelopment Agency. I hereby authorize all my employers and schools (unless otherwise noted) to release any and all information concerning me, including information of a confidential or privileged nature. I hereby release any and all employers from any liability or damage which may result from furnishing the information requested. | | | | | | | | | | |  |
| Date | Signature of Applicant | | | | | | | | | |
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**LAST NAME FIRST NAME M.I.**

Check appropriate box if you possess one of the following

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

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| COLLEGE: BUSINESS/TRADE SCHOOLS; SPECIAL TRAINING:  NAME AND LOCATION | COURSE OF  STUDY/MAJOR | UNITS  COMPLETED | DATE DEGREE/  CERTIFICATE  AWARDED | TYPE  DEGREE/  CERTIFICATE |
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| I can speak  read  write  the following language(s) besides English:  I have a Driver License  No  Yes--If yes, **Number:**        **Class**:       **State:**       **Expiration:**  If required for this job, list license, certificate and/or registration (for example, Registered Nurse License, Engineer’s Certificate, etc.):  **Title Issued By Number Date Issued Date Expires** | | | | |

**EMPLOYMENT HISTORY - YOU MUST COMPLETE THIS SECTION.** Do not attach a resume as a substitute**. Begin with your most recent experience, starting with your current job.** Be sure to include all experience, regardless of dates, which demonstrates that you meet the minimum requirements as shown on the announcement for the position**. Attach additional sheets if you need more space to describe duties or list former employers.** Describe your duties as completely as possible. Incomplete information may cause a delay in processing your application. If you supervise(d) employees, include the number of employees you supervise(d). If you held more than one position with the same employer, list each separately.

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| MO/YR MO/YR        TO  HOURS PER WEEK: | EMPLOYER NAME AND ADDRESS | TITLE OF YOUR POSITION |
| REASON FOR LEAVING: | DUTIES PERFORMED: |

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| MO/YR MO/YR        TO  HOURS PER WEEK: | EMPLOYER NAME AND ADDRESS | TITLE OF YOUR POSITION |
| REASON FOR LEAVING: | DUTIES PERFORMED: |

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| MO/YR MO/YR        TO  HOURS PER WEEK: | EMPLOYER NAME AND ADDRESS | TITLE OF YOUR POSITION |
| REASON FOR LEAVING: | DUTIES PERFORMED: |

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| MO/YR MO/YR        TO  HOURS PER WEEK: | EMPLOYER NAME AND ADDRESS | TITLE OF YOUR POSITION |
| REASON FOR LEAVING: | DUTIES PERFORMED: |

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| Class No. applying for:       Title:       Date:  Name:              (Last) (First) (M.I.)  The Human Resources is legally allowed to gather this information. This information which is voluntary will not be used for employment decisions. |
| Code: Check the number that applies to you:   1. White (not of Hispanic origin) - Persons having origins in any of the originals peoples of Europe, North Africa, or the Middle East. 2. Black (not of Hispanic origin) - Persons having origins in any of the Black racial groups of Africa. 3. Hispanic/Latino/Chicano - Persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race. 4. Asian or Pacific Islander (except Filipino) - Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent or the Pacific Islands. This area includes, for example, China, Japan, Korea, and Samoa. 5. Filipino - Persons having origins in any of the original peoples of the Philippine Islands. 6. American Indian or Alaskan Native - Persons having origins in any of the original peoples of North America who maintain cultural identification through tribal affiliation or community recognition. |
| SEX: Check One:  Male  Female |

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| Recruitment Survey: Your voluntary answers to this section will assist us in evaluating our recruitment efforts. How did you hear about this position? (Check box that applies.)   |  |  |  | | --- | --- | --- | | OCII Website | Monster.com | Local SF Newspaper \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | LinkedIn | Craigslist | Other, please indicate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Indeed.com | CalJobs.com |  | | Workforgood.org | Careers in Government |  | |
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